

Housing Scrutiny Standing Panel – 2012/2013

Item	Report Deadline / Priority	Scheduled Date	Progress / Comments	Programme of Future Meetings
Standard (Periodic) Items				28th June 2012 (Special) 24th July 2012 7th August 2012 23rd October 2012 17 th December 2012 January 2013 - TBA 19 th March 2013
(1) Annual Ethnic Monitoring Review of Housing Applicants <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	July 2012	Completed – July 2012 meeting	
(2) Annual Report on the HomeOption Choice Based Lettings Scheme	Low	July 2012	Completed – July 2012 meeting	
(3) Housing Performance Indicators - 2011/12 Out-turn (Tenant-Selected & KPIs)	Low	July 2012	Completed – July 2012 meeting	
(4) Housing Strategy Action Plan 2012/13 <i>(Recommendations to Cabinet)</i>	High	August 2012	Completed – August 2012 meeting	
(5) Performance against Housing Service Standards and Review <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	August 2012	Completed – August 2012 meeting	
(6) 12-Month Progress Report on Housing Strategy Action Plan 2011/12	Low	August 2012	Completed – August 2012 meeting	
(7) Six-Month Review of the HRA Financial Plan	Medium	October 2012	Completed – October 2012 meeting	

(8) Six-monthly Progress Report on Housing Business Plan Action Plan	Low	October 2012	Completed – October 2012 meeting
(9) Annual Review of the Housing Allocations Scheme (<i>Recommendations to Cabinet</i>)	High	January 2013 December 2012	Scheduled for this Special meeting – December 2012
(10) Briefing on the proposed Council rent increase for 2013/14	Low	January 2013	
(11) Six-monthly Progress report on Housing Strategy Action Plan 2012/13	Low	January 2013	
(12) HRA Business Plan 2013/14 (<i>Recommendations to Housing Portfolio Holder</i>)	High	March 2013	
(13) Six-Month Review of the HRA Financial Plan	Medium	March 2013	
(14) 12-monthly Progress report on Housing Business Plan Action Plan	Low	March 2013	
Special (Planned) Items – Including Updated Housing Service Strategies			
(15) Issues relating to the implementation of new licences for park home sites (<i>Recommendations to Cabinet</i>)	High	June 2012	Completed – June 2012

(16) Homelessness Strategy – Revision and update <i>(Recommendations to Housing Portfolio Holder)</i>	High	July 2012	Completed – July 2012 meeting
(17) West Essex Tenancy Strategy – Consultation Draft	High	July 2012	Completed – July 2012 meeting
(18) Response to CLG “Pay to Stay Consultation Paper”	Medium	July 2102	Completed – July 2012 meeting
(19) Presentation by Mears – Repairs Management Contract – One year on	Medium	August 2012	Completed – August 2012 meeting
(20) Results of the Tenant Satisfaction Survey 2012	Medium	August 2012	Completed – August 2012 meeting
(21) Housing Service Strategy on Home Ownership (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	October 2012	Completed – October 2012 meeting
(22) Housing Service Strategy on Rent Administration (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	October 2012	Completed – October 2012 meeting
(23) Adoption of EFDC’s Tenancy Policy <i>(Recommendations to Cabinet)</i>	High	October 2012 December 2012	Scheduled for this Special meeting – December 2012

(24) Housing Service Strategy on Repairs and Maintenance (New) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	October 2012 January 2012	Deferred to a later meeting – Due to workload and other commitments
(25) Housing Service Strategy on Energy Efficiency (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	October 2012 January 2012	Deferred to a later meeting – Due to workload and other commitments
(26) Housing Service Strategy on Under-Occupation (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	October 2012 January 2012	Deferred to a later meeting – Due to workload and other commitments
(27) Housing Service Strategy on Equality and Diversity (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	October 2012 January 2012	Deferred to a later meeting – Due to workload and other commitments
(28) Proposed housing service improvements and service enhancements, as a result of the additional resources available from HRA self financing <i>(Recommendations to Cabinet)</i>	High	January 2013	
(29) Housing Service Strategy on Housing Advice (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	January 2013	

(30) Housing Service Strategy on Allocations (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	January 2013	
(31) Housing Service Strategy on Tenant Participation (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	March 2013	
(32) Housing Service Strategy on Harassment (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	March 2013	
Items added after the original Work Programme was agreed			
(33) Bi-annual Tenant Satisfaction Survey – Benchmarking with other Landlords	Low	March 2013	
(34) Progress Reports on the Welfare Reform Mitigation Action Plan	Medium	Jan 2013 & March 2013	
Items for Future Years			
Progress Report on Private Sector Housing Strategy	Low	July 2013	
Social Housing Fraud Scheme – Progress Report	Low	July 2013	

<p>Review of new posts under Housing Improvements and Enhancements Budget:</p> <ul style="list-style-type: none"> (a) Senior Housing Officer (Social Housing Fraud) (b) Housing Underoccupation Officer (c) Handyperson – Sheltered Housing Schemes 	<p>Low</p>	<p>July 2013</p>		
<p>Progress Reports on the Welfare Reform Mitigation Action Plan</p>	<p>Medium</p>	<p>July 2013 Oct 2013 Jan 2014 Mar 2014</p>		